

PHNA Board Meeting, 06/14/2016

Minutes

Board Members in Attendance: Tina Weinberger, President; Lisa Stark Walsh, VP; Daniel Soteldo, Secretary; Betty Trent, Board Member; Barbara Hunt, Board Member; Tommy Thomas, committee chair; Lucy Enniss, committee chair

CALL TO ORDER

President Tina Weinberger called the meeting to order at 5:00 pm on June 6th, 2016 at 2822 A Wooldridge Drive.

OFFICER AND COMMITTEE REPORTS

1. COMMITTEE REPORTS

- a. Bylaws, Beverly Sutton (not in attendance; conveyed the following)
 - i. Review: Primary changes to bylaws were made at the previous meeting and are pending a neighborhood vote. Few further changes are needed.
- b. Communications, Lisa Stark Walsh
 - i. Review: Report of the PHNA Communications Committee to PHNA Board of Directors
 - ii. Action item from 06/14/2016: Lisa to remove "Away from Home" form on the PHNA website due to technical difficulties
- c. Finance Ad-Hoc, Don Simkins, Barbara Hunt, Lisa Stark Walsh
 - i. Action item: Review HOA membership management software
- d. Government Affairs
 - i. Action Item: Betty to send letter of "No Position" to be sent to the Austin Division of Planning and Zoning
 - ii. Action item: Betty to create a proposal for a dog park across from Hartford park
- e. Nominations
 - i. Action item: Each board member to provide 5 candidate names to be considered for committee and board positions
- f. Policy & Procedures, Beverly Jewell Sutton
 - i. Action Item: Re-write descriptions of board member duties to

allow more flexibility

- g. Social, Tommy Thomas
 - i. Discussion: 2016 PHNA annual summer meet & greet
 - ii. The board approved a budget of up to \$500 for use by Tommy. A \$500 check is to be cashed by Tommy and he will manage and turn in all accounting.
- h. Traffic & Safety, Lucy Ennis
 - i. Outstanding Action item: Post traffic calming signs
 - 1. Lucy is planning to post all signs by Sunday July 3rd
 - ii. Action item: Report on management of "Away from Home" list.

2. SPECIAL PROJECTS

- a. Curb Painting, Betty Trent
 - i. Review: Curbside painting and tile replacements. Curb painting is available at \$20 per painting and further investigation is required for tile and street name services
 - ii. Action item: Betty to post on Nextdoor who the approved street painting group is and instruct on how to pay for this service
 - iii. Action item: Betty to acquire a bid for tile signage reproduction further investigate street name painting

3. PRESIDENT

- a. Old Business:
 - i. Review of past minutes and action items
- b. New Business: Pet registry
 - i. Action item: Research past efforts and status
- c. Review of Action items: Completed by Daniel Soteldo and Tina Weinberger
- d. Next Meeting Date: 6:00pm, Tuesday July 14th at Barbara Hunt – 1600 Preston Ave, Austin, TX 78703
- e. Board Action items:
 - i. Action Item: All board members must bring 5 names and addresses to the next board meeting